

Landowner Permit Application Instructions

Landowners with qualifying contiguous acreage (20 or more for residents, 75 or more for nonresidents) are required to submit a Landowner Application to obtain landowner deer and turkey permits. Each qualifying landowner, including their immediate household members, is required to apply. Entry of applications received less than 60 days prior to any season cannot be guaranteed. Qualifying landowners and immediate household members must reapply by submitting this completed form at least once every three years or at any time when there is a change to any information required on the current application. Three years is based on the date of the last update to the applicant's application. The Department will consider any new application received as a replacement of the landowner's current application. **Incomplete applications will be returned to the applicant.** The Landowner Application may be completed online at www.mdc.mo.gov/buypermits.

SECTION 1: Landowner Information

All required fields must be completed. The Conservation ID number is a nine-digit number located on your Heritage or Permit Card, hunting, fishing, and trapping permits, or from the MO Hunting or MO Fishing mobile applications. An email address or phone number is required to provide notification that the Landowner Application has been processed and permits may be obtained.

SECTION 2: Property Information Instructions

An applicant may provide property information for up to four counties or qualifying properties under different ownership on a single application. If property owned exceeds the four available entries, additional applications may be included with the original. Applicant is required to provide the County Code, Acreage, Parcel/Tax/Locator ID (county dependent), Landowner Type, and confirm if the property is owned by a corporation. If owned by a corporate entity, the name of the corporate entity must be included. Refer to the resident landowner (20-contiguous acre minimum) scenarios below for examples on how to accurately complete the Landowner Application. Acreage should **not** be rounded.

Scenario 1: A landowner owns 20.65 contiguous acres in a single county. The applicant will submit one entry on the application for the qualifying 20.65-acre tract.

Scenario 2: A landowner owns more than one contiguous acre tract (i.e., 20.65 and 20 acres) in a single county. The applicant will submit two entries on the application and supply Parcel, Tax, or Locator ID numbers for the qualifying properties.

Scenario 3: A landowner owns more than one tract (i.e., 15.65 and 20) in a single county, but the properties are **not** contiguous. The applicant does **not** qualify for landowner permits on the 15.65-acre tract due to **not** meeting the minimum qualifying acreage requirement. The applicant will submit one entry on the application for the qualifying 20-acre tract.

Scenario 4: A landowner owns 20.65 contiguous acres where the property is bisected by a county line (i.e., 5.65 acres on one side and 15 acres on the other). The applicant will include two entries on the application; one for the county with 5.65 acres and one for the county with 15 acres, and each county will have its own unique Parcel, Tax, or Locator ID number. This will require the Contiguous Acres question to be completed (front of application).

Scenario 5: A landowner owns 20.65 contiguous acres in a single county; 5.65 acres as an individual and 15 acres as a part of a corporate entity. The applicant will submit two separate entries for the same county on the application; one for each type of ownership and each entry will have its own unique Parcel, Tax, or Locator ID number.

NOTE: Parcel/Tax/Locator ID information may be found on your tax receipts or other documentation provided by your county. Township, Range and Section information is optional and is **not** required.

Application Entry Example (Scenario 1)

*County Code		*Acres (Example: 1234.56)	*Parcel/Tax/Locator ID (Incl. decimals and dashes if applicable)	
001	20.65	12-340-56-789-01-23.456789		
Township (Ex. 19N)	Range (Ex. 20W)	Section (Ex. 31)	*Landowner Type Code: 999	
*Is property owned by Corporate Entity? <input type="checkbox"/>		If yes, include Corporate Entity name: _____		

County Codes:

002 Adair	021 Cedar	040 Greene	059 Linn	078 Ozark	097 St. Louis
003 Andrew	022 Chariton	041 Grundy	060 Livingston	079 Pemiscot	098 Saline
004 Atchison	023 Christian	042 Harrison	061 McDonald	080 Perry	099 Schuyler
005 Audrain	024 Clark	043 Henry	062 Macon	081 Pettis	100 Scotland
006 Barry	025 Clay	044 Hickory	063 Madison	082 Phelps	101 Scott
007 Barton	026 Clinton	045 Holt	064 Maries	083 Pike	102 Shannon
008 Bates	027 Cole	046 Howard	065 Marion	084 Platte	103 Shelby
009 Benton	028 Cooper	047 Howell	066 Mercer	085 Polk	104 Stoddard
010 Bollinger	029 Crawford	048 Iron	067 Miller	086 Pulaski	105 Stone
011 Boone	030 Dade	049 Jackson	068 Mississippi	087 Putnam	106 Sullivan
012 Buchanan	031 Dallas	050 Jasper	069 Moniteau	088 Ralls	107 Taney
013 Butler	032 Daviess	051 Jefferson	070 Monroe	089 Randolph	108 Texas
014 Caldwell	033 DeKalb	052 Johnson	071 Montgomery	090 Ray	109 Vernon
015 Callaway	034 Dent	053 Knox	072 Morgan	091 Reynolds	110 Warren
016 Camden	035 Douglas	054 Laclede	073 New Madrid	092 Ripley	111 Washington
017 Cape Girardeau	036 Dunklin	055 Lafayette	074 Newton	093 St. Charles	112 Wayne
018 Carroll	037 Franklin	056 Lawrence	075 Nodaway	094 St. Clair	113 Webster
019 Carter	038 Gasconade	057 Lewis	076 Oregon	095 St. Francois	114 Worth
020 Cass	039 Gentry	058 Lincoln	077 Osage	096 Ste. Genevieve	115 Wright

Landowner Type Codes: (IHM = Immediate Household Member)

100 Landowner	200 Managing Member of a LLC	210 Officer of a Qualifying Benevolent Association	220 General Partner of a Qualifying Partnership	230 Officer of a Corporation
105 IHM of Landowner	205 IHM of Managing Member of a LLC	215 IHM of Office of a Qualifying Benevolent Association	225 IHM of General Partner of Qualifying Partnership	235 IHM of an Officer of a Corporation

Questions regarding the Landowner DYfa Jh5 dd`WUjcb? Email permits@mdc.mo.gov or call 573-522-0107 (Option 1)